



# The Algonquin Building LLC Rental Application

*In order to process this Application, applicant must include:  
 1) \$75 Application Fee for single applicant \$100 Application Fee for two applicants 2) a copy of valid ID 3) Proof of Income (recent paystubs, job acceptance letter, taxes, etc.)*

Date of Application: \_\_\_\_\_ Date of Desired Occupancy: \_\_\_\_\_

Type and Size of Apartment Wanted (Number of Bedrooms/Baths): \_\_\_\_\_

How did you hear about our property? \_\_\_\_\_

**Applicant's** Full Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_ Date of Birth: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Social Security Number: \_\_\_\_\_ Driver's License Number: \_\_\_\_\_

Present Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Name of Landlord or Mortgage Company: \_\_\_\_\_ Phone: \_\_\_\_\_

How long have you lived at the present address? \_\_\_\_\_ Monthly Payment: \$ \_\_\_\_\_

Reason for Moving: \_\_\_\_\_

Employer: \_\_\_\_\_ Position: \_\_\_\_\_ How long? \_\_\_\_\_

Address: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Phone: \_\_\_\_\_

**Co-Applicant's** Full Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_ Date of Birth: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Social Security Number: \_\_\_\_\_ Driver's License Number: \_\_\_\_\_

Present Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Name of Landlord or Mortgage Company: \_\_\_\_\_ Phone: \_\_\_\_\_

How long have you lived at the present address? \_\_\_\_\_ Monthly Payment: \$ \_\_\_\_\_

Reason for Moving: \_\_\_\_\_

Employer: \_\_\_\_\_ Position: \_\_\_\_\_ How long? \_\_\_\_\_

Address: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Phone: \_\_\_\_\_

Full Names of All Other Residents:	Relationship to You:	Date of Birth:
_____	_____	_____
_____	_____	_____
_____	_____	_____

How many pets do you or other occupants own? \_\_\_\_\_

Kind of Pet, Breed, Weight and Age \_\_\_\_\_

*Pet approval may be subject to additional examination by Building Management prior to approval*

**BANK NAME & BRANCH:** \_\_\_\_\_ Telephone: \_\_\_\_\_

Checking Acct. No. \_\_\_\_\_ Savings Acct. No. \_\_\_\_\_

Loan Acct. No. \_\_\_\_\_ Monthly Payment \$ \_\_\_\_\_

CREDIT REFERENCE: \_\_\_\_\_ Account No. \_\_\_\_\_

Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

CREDIT REFERENCE: \_\_\_\_\_ Account No. \_\_\_\_\_

Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

CREDIT REFERENCE: \_\_\_\_\_ Account No. \_\_\_\_\_

Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

Total Gross Monthly Household Income \$ \_\_\_\_\_

If there are other sources of income you would like us to consider, please list income, source and person (banker, employer, etc.) who we could contact for confirmation. You do NOT have to reveal alimony, child support or spouse's annual income unless you want us to consider it in this application.

AMOUNT \$ \_\_\_\_\_ PER \_\_\_\_\_ SOURCE \_\_\_\_\_ TELEPHONE \_\_\_\_\_

AMOUNT \$ \_\_\_\_\_ PER \_\_\_\_\_ SOURCE \_\_\_\_\_ TELEPHONE \_\_\_\_\_

AMOUNT \$ \_\_\_\_\_ PER \_\_\_\_\_ SOURCE \_\_\_\_\_ TELEPHONE \_\_\_\_\_

COMMENTS: \_\_\_\_\_

**HAVE YOU OR CO-APPLICANT EVER:**

Been sued for non-payment of rent?  Yes  No      Been evicted or asked to move out?  Yes  No

Broken a rental agreement or lease?  Yes  No      Declared bankruptcy?  Yes  No

Been sued for damage to rental property?  Yes  No

In Case of Personal Emergency, Notify \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_ Cell/Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

By giving The Algonquin Building, LLC this completed application signed by all parties, this application and the content thereof will be considered as part of your lease, and are represented to be accurate. Any inaccurate or incomplete information will result in the decline of your application. If inaccurate information will be discovered after you have been approved and moved in, we reserve the right to terminate your tenancy. By signing this application, you authorize and agree to give The Algonquin Building, LLC the authorization to perform a background check and obtain your consumer credit report from a credit reporting agency, which will appear as an inquiry on your file. Additional steps such as contacting current and previous landlords, confirming employment with your employer and conducting a background check will also be completed. .

<b>Applicant Signature:</b>	Date:	<b>Applicant Signature:</b>	Date:
Leasing Agent or Management Representative Signature:			Date:

510 Broadway · Saratoga Springs, NY 12866

Management: 518.587.6086 [algonquin@propupgroup.com](mailto:algonquin@propupgroup.com)  
[www.SaratogaAlgonquin.com](http://www.SaratogaAlgonquin.com)

Rental Agent Robin Dalton: 518.290.1333  
[daltonrobin@gmail.com](mailto:daltonrobin@gmail.com)